

TOWN OF UPTON AGENDA
FOR REGULAR COUNCIL MEETING
December 13, 2022

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS (regular business items that occur at each meeting):**
 - A. Minutes of the November 8, 2022 regular meeting as published.
 - B. Minutes of the November 30, 2022 special meeting as published.
 - C. Claims for December to date.
 - D. Claims paid in November (utility payments, payroll, approved grant expenses, end of year expenditures).
(ask if the Council would like anything removed from the Consent Agenda, ask for public comment, motion/second for action; one motion suffice for all items)
 - E. Claim(s) from the Upton CoOp & Weston County Gazette. **(Councilmen J Watt & N Trandahl recused)**
3. **PUBLIC REPORTS/COMMENTS**
 - A. Sam and Roxanne Duarte-sewer issue
 - B. Other
4. **UNFINISHED BUSINESS**
 - A. Consideration of Ordinance No. 3, Series 2022-Repeal CATV 5.08
(ask for public comment, motion/second for second reading action)
 - B. Other
5. **NEW BUSINESS**
 - A. @ approximately 7:15 p.m. open a Budget Amendment Hearing to amend the Fiscal Year 2022-2023 Budget in the following particulars:
 - a. Increase the Sanitation Fund Budget in amount of \$8,845.20 by budgeting \$6,204.45 from Sanitation Fund Cash Reserves and \$2,640.75 to be received from a rate increase effective 12/01/2022. The monies will be used to cover fuel surcharges incurred due to rising diesel fuel prices. This rate increase is intended to be temporary, if possible, and may sunset only after the garbage haul contractor ceases passing on the fuel surcharge and the entirety of the budget amendment is recaptured. This rate increase will be itemized separately on each utility bill and accounted for in a separate line item.
(ask for staff input, ask for public comment, close hearing, motion /second for action)
 - B. Consideration of water and sewer tap fee increases.
(ask for staff input, ask for public comment, motion/second for action)
 - C. Consideration/Review of policies:
 - a. UPTON 005-Public Records Request Policy Revision 2 review
 - b. UPTON 008- Service Agreement Policy review
 - D. Consideration of Resolution No. 13, 2022-Grant Application to the WAM-WCCA Energy Lease Program for installation of heat loss mitigation measures at the City Shop in the amount of \$9,275.00
(ask for staff input, ask for public comment, motion/second for action)
 - E. Other
6. **REPORTS**
 - A. Chief of Police
 - B. Fire Chief
 - C. Superintendent
 - D. Clerk-Treasurer
 - E. City Attorney
 - F. Council
 - G. Mayor
7. **ADJOURNMENT**